

2020 Church Conference Report Booklet

October 8th, 2020



ARNOLD MILLS UNITED METHODIST CHURCH

690 Nate Whipple Highway, Cumberland, RI 02864-3353

(401) 333-5203

The Rev. Arlene M. Tully, Pastor



SEACOAST DISTRICT

District Office:

310 Hartford Tpke., Suite One, Vernon, CT 06066

(860) 871-7149

David Calhoun, District Superintendent

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HOLY CONFERENCING IN OUR CHURCHES

GATHERING REFLECTION FOR BELOVED COMMUNITY

*“Power without love is reckless and abusive,
and love without power is sentimental and anemic.*

*Power at its best is love implementing the demands of justice,
and justice at its best is power correcting everything that stands against love.”*

--Rev. Dr. Martin Luther King, Jr.

*Forget the former things; do not dwell on the past.
See, I am doing a new thing! Now it springs up; do you not perceive it?*

--Isaiah 43.18-19, NIV

CALL TO AGAPE LOVE IN HOLY CONFERENCING

‘Welcome’

--#3152 Worship & Song

**Let’s walk together for a while and ask where we begin
to build a world where love can grow and hope can enter in,
to be the hands of healing and to plant the seeds of peace,
singing welcome, welcome to this place.**

You’re invited to come and know God’s grace.

**All are welcome, the love of God to share,
‘cause all of us are welcome here; all are welcome in this place.**

**Let’s talk together of a time when we will share a feast,
where pride and power kneel to serve the lonely and the least,
and joy will set the table as we join our hands to pray,
singing welcome, welcome to this place.**

You’re invited to come and know God’s grace.

**All are welcome, the love of God to share,
‘cause all of us are welcome here; all are welcome in this place.**

**Let’s dream together of the day when earth and heaven are one,
a city built of love and light, the new Jerusalem,**

**where our mourning turns to dancing, every creature lifts its voice,
crying welcome, welcome to this place.
You're invited to come and know God's grace.
All are welcome, the love of God to share,
'cause all of us are welcome here; all are welcome in this place.**

Presider: Dr. King's *beloved community* exhibits agape love, which, as the love of God operating in the human heart, seeks to "preserve and create community." Christ's mature followers love each other as well as those who persecute or do evil against them. Christians confront hate with love because agape love derives its essence from the cross of Christ, which brings redemptive power. This love does not accept injustice or evil as acceptable. Rather, it loves by way of justice, which ensures equity in access, participation, and flourishing for everyone....

God prompts us to remake our hostility-filled communities into those where justice and love reign true. This also applies to the Church. What would The United Methodist Church look like, feel like, and be like if the *beloved community* became real for us? What would your local church be like?

The beloved community manifests and protects agape love as its guiding principle and is expressed in the following ways:

Recorded voices from around the conference:

- 1. Offers radical hospitality to everyone; an inclusive family rather than exclusive club;**
- 2. Recognizes and honors the image of God in every human being;**
- 3. Exhibits personal authenticity, true respect, and validation of others;**
- 4. Recognizes and affirms, not eradicates, differences;**
- 5. Listens emotionally (i.e., with the heart) – fosters empathy and compassion for others;**
- 6. Tolerates ambiguity – realizes that sometimes a clear-cut answer is not readily available;**
- 7. Builds increasing levels of trust and works to avoid fear of difference and others;**
- 8. Acknowledges limitations, lack of knowledge, or understanding – and seeks to learn;**
- 9. Acknowledges conflict or pain in order to work on difficult issues;**
- 10. Speaks truth in love, always considering ways to be compassionate with one another;**
- 11. Avoids physical aggression and verbal abuse;**
- 12. Resolves conflicts peacefully, without violence, recognizing that peacefully doesn't**

- always mean comfortably for everybody;
13. Releases resentment and bitterness through self-purification (i.e., avoidance of internal violence through spiritual, physical, and psychological care);
 14. Focuses energy on removing evil forces (unjust systems), not destroying persons;
 15. Nurtures unyielding persistence and unwavering commitment to justice;
 16. Achieves friendship and understanding through negotiation, compromise, or consensus – considering each circumstance to discern which will be most helpful;
 17. Righteously opposes and takes direct action against poverty, hunger, and homelessness;
 18. Advocates thoroughgoing, extensive neighborhood revitalization without displacement (this also applies to the Church – working toward responsible and equitable growth, discipleship, and worship);
 19. Blends faith and action to generate a commitment to defeating injustice (not forgetting that injustice can also be found *within* the Church);
 20. Encourages and embraces artistic expressions of faith from diverse perspectives;
 21. Fosters dynamic and active spirituality – recognizes that we serve a dynamic God who is not left behind by a changing world or people, and that a passive approach will not work;
 22. Gathers together regularly for table fellowship, and meets the needs of everyone in the community;
 23. Relies on scripture reading, prayer, & corporate worship for inner strength;
 24. Promotes human rights and works to create a non-racist society;
 25. Shares power and acknowledges the inescapable network of mutuality among the human family.

Presider: In the spirit of beloved community, I hereby call the Church Conference of [*church name*] into session and ask for your response.

People: We are here as a United Methodist community of God to account for our ministries, to order our life together, and to resolve that in the year ahead we will answer the call of Jesus Christ to his disciples, leading this church into active ministries of love, truth, and justice.

Presider: Knowing that we are all called to ministry of beloved community together, lay and clergy alike, let us enter into the business of your Church Conference.

WORK FOR GOD'S BELOVED COMMUNITY

1. Vote to authorize virtual meeting (when applicable)

We move that those who are authorized to participate in the [*church/charge*] conference of [*church name*] on [*date*] hereby agree that we consent to proceed with a virtual meeting using remote technology, and consent that all our decisions are in accordance with the Constitution of The United Methodist Church (Division Two, Section VI, Article II ¶ 33) and with the laws of the church, and are therefore legal and binding actions of the conference.

2. Election of Secretary
3. Recording attendance
4. Approval of Minutes of 2019 Church Conference
5. Approval of Audit/Fund Balance Report from 2019
6. Trustee Report
 - a. Has the congregation received any bequests from a will? Bequests from wills that have been received since the last Church Conference must be accepted by vote.
 - b. Has the congregation used any capital/principle from investments/endowments for operating expenses this year? If so, for what purposes and how much?
 - c. Has the congregation spent any funds realized from the sale of a parsonage? If so, for what purpose and how much? Was this done with permission from the DS?
7. Staff / Pastor Parish Relations Report
Approval of Compensation for Pastor and Other Staff Appointed by the Bishop
8. Finance Report
Update on Year-to-Date Finances
Approval of 2021 Budget if prepared
9. Lay Leadership / Nominations Report
Election of Church Leaders and Trustees
10. Lay Servants / Lay Speakers / Certified Lay Ministers Reports
Approval and reaffirmation of any in these categories
11. Candidates Reports
 - a. Reaffirmation of Candidates for Ministry
 - b. Examination and Paper Ballot Vote for any New Candidate for Ministry
 - c. Examination and Recommendation of Candidates for Church Related Vocations
12. Clergy Reports
 - a. Retired Minister(s) Report
 - b. Extension Minister(s) Report
 - c. Pastor(s) Report
13. Membership Report and Remembering our Saints

14. Other business and prayers for the people

TABLE FELLOWSHIP IN BELOVED COMMUNITY

‘A Place at the Table’ --#3149 *Worship & Song*

**For everyone born, a place at the table,
for everyone born, clean water and bread,
a shelter, a space, a safe place for growing,
for everyone born, a star overhead.**

**And God will delight when we are creators of justice and joy,
yes, God will delight when we are creators of justice, justice, and joy!**

Presider: The Lord be with you.

People: **And also with you.**

Presider: Lift up your hearts.

People: **We lift them up to the Lord.**

Presider: Let us give thanks to the Lord our God.

People: **It is right to give our thanks and praise.**

Presider: Black lives matter to you, and always have.
Black lives matter.
Black male lives matter.
Black female lives matter.
Black LGBTQIA+ lives matter.
Black trafficked lives matter.
Black uneducated as well as educated lives matter.
Black poor as well as rich lives matter.
Black homeless lives matter.
Black Christians and non-Christians matter.
Black lives with disabilities matter.
Black immigrants and refugees matter.
Black children matter.
Black teens matter.

Their lives are sacred.
Their lives are valuable.
Their lives are precious.
Their lives are important.

Their lives are necessary.

Their lives are integral to your magnificent beloved family.

So we join with them and all the others who are just as sacred, valuable, precious, important, necessary and integral to your plan of salvation to sing your praises.

We join with all the angels and archangels, the great choir of saints before your throne, from every nation, from every culture, who speak every language, worshiping endlessly before your throne of grace saying:

People: **Holy, holy, holy Lord, God of power and might,
heaven and earth are full of your glory.
Hosanna in the highest.
Blessed is the one who comes in the name of the Lord.
Hosanna in the highest.**

Presider: You are holy, and so is your presence with us in Jesus Christ.
Jesus was not white.
Jesus did not speak English.
Jesus was not a Christian.
Jesus lived as the citizen of an occupied nation.
Jesus was part of an oppressed people.
Jesus was a refugee who found protection on the continent of Africa.
Jesus experienced mob violence.
Jesus experienced police brutality.
Jesus was lynched.

Jesus gave up his own divine privilege,
and chose to live as a slave and to live a life of service.
This act defined his greatness,
and defines our discipleship.

Giving up his own divine privilege,
Jesus took the bread used as a call to compassion for the oppressed,
gave thanks for it, broke it and shared it with the whole community, saying:
“Take and eat, this is my body broken and given freely for you.”
Remember how this act defined his greatness and defines our discipleship.

Giving up his own divine privilege,
Jesus took the cup used as a call to hope for divine deliverance,
gave thanks for it, and shared it with the whole community, saying:
“Drink from my cup, each of you;
this is my blood that I shed to testify to God’s eternal covenant,
poured out for you and for many for the forgiveness of sins.”
Remember how this act defined his greatness and defines our discipleship.

Christ’s life mattered.
Christ’s abuse by religious authorities mattered.
Christ’s murder mattered.
Christ’s resurrection mattered.
And so do our lives.

So we choose to follow Christ and to live according to this divine mystery
as we now declare:

People: **Christ has died;**
 Christ is risen;
 Christ will come again.

Presider: Life, Meaning, Giver of Sacred Worth,
 cause these gifts of bread and wine
 to become for us the body and blood of Christ,
 the reason our lives matter.

Life, Meaning, Giver of Sacred Worth,
touch the lives of any who feel that their lives don’t matter;
who feel they are not valued,
who are treated with disrespect
and fear that their precious lives will be thrown away.
Change us, so others might have hope.
Change us, so other might be valued.
Change us, so that no one will have to stand before their oppressors alone.

Change us, so Christ’s life will matter.
Change us, so the Holy Spirit’s life will matter.
Change us, so our Creator’s life will matter,
and that we might more fully give them the honor, glory, and praise,

due their holy name,
today, tomorrow, and always.

People: Amen.

Presider: Now as those who recognize the value of the oppressed and abused, let us pray with Christ who walks this path with them and us.

People: Our Father* in heaven,
hallowed be your name,
your kingdom** come,
your will be done,
on earth as in heaven.
Give us today our daily bread.
Forgive us our sins
as we forgive those who sin against us.
Save us from the time of trial
and deliver us from evil.
For the kingdom**, the power, and the glory are yours
now and for ever. Amen.

**or Parent **or kin-dom*

BREAKING BREAD AND SHARING CUP

‘A Place at the Table’ --#3149 *Worship & Song*

**For everyone born, a place at the table,
to live without fear, and simply to be,
to work, to speak out, to witness and worship,
for everyone born, the right to be free.
And God will delight when we are creators of justice and joy,
yes, God will delight when we are creators of justice, justice, and joy!**

Presider: Let us pray: Thank you for sharing with us this holy mystery found in Jesus Christ. It has changed us: the way we think, the way we feel, what we understand, how we desire to live, and the value we see in the lives of others whom we have harmed through our sin of racism. Now send us out to demand that others be treated with the value they hold within your heart. May your love become more visible in us, that we not bring shame upon the name of Jesus, now or ever. Amen.

GOING FORTH IN AGAPE LOVE

FORMAL MOTION TO ADJOURN THE CHURCH CONFERENCE

Presider: As our time together comes to an end, I declare this Church Conference adjourned.

BAPTISMAL PROMISE

People: **We accept the freedom and power God gives us to resist evil, injustice, and oppression in whatever forms they present themselves. Thanks be to God! Amen.**

OUR WORSHIP IS OVER. OUR SERVICE BEGINS.

The Call is taken from the '25 Traits of the Beloved Community' page produced by the General Commission on Religion and Race and found at gcorr.org/25-traits-of-the-beloved-community-2/ and written by Dr. Arthuree Wright. The same quote by Rev. Dr. Martin Luther King Jr. is found on this page as well. It is taken from 'Where Do We Go From Here: Chaos or Community' written in 1967.

The words for 'Welcome' are written by Mark Miller and Laurie Zelman, and the music is written by Mark Miller. 'Welcome' can be found in [Worship and Song #3152](#). The words for 'A Place at the Table' are written by Shirley Erena Murray, and the music is written by Brian Mann. 'A Place at the Table' can be found in [For Everyone Born: Global Songs for an Emerging Church](#) by Global Praise of the General Board of Global Ministries, UMC, GBGMusik ©2008.

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The Communion Liturgy is a Great Thanksgiving for Black Lives Matter written by Rev. Michael C. Johnson and adapted for our church conferences. This liturgy can be found at gcorr.org/communion-liturgy-black-lives-matter/.

The Lord's Prayer is the Ecumenical Text, adapted, that can be found in the United Methodist Hymnal #894.

The Baptismal Promise is part of the baptismal vow found in the United Methodist Hymnal and Book of Worship.

Thanks are extended to:

The Mosaic Chapel - Bethany First UMC (Roslindale MA) worship team members: Christopher Lim-voice; Jessie Chiu-voice/violin/mixing; Lucas Fonseca-guitar/bass; Lucas Fonseca-video production.

Beth DiCocco and the people from the around the conference who recorded the '25 Traits of the Beloved Community'.

This document was assembled by Rev. Jill Colley Robinson, Superintendent for the Green Mountain District and Dean of the Cabinet.

Arnold Mills UMC
CHURCH CONFERENCE
November 4, 2019

The Reverend Dr. Andrew L. Foster III called the Church Conference of Arnold Mills United Methodist Church into session at 6:00 pm.

GATHERING REFLECTION FOR HOLY JUSTICE

The Lord has shown you, O mortal, what is good. And what does the Lord require of you?

To act justly and to love mercy and to walk humbly with your God.
—Micah 6,8 NIV

The arc of the moral universe is long, but it bends toward justice.
—Martin Luther King, Jr. paraphrasing
a sermon by Theodore Parker

CALL TO GOD'S JUSTICE IN HOLY CONFERENCE

Presider: In the beginning, God created everything and said that it was "good." Even today, God shares with us all that is good in this world. God is good!

People: **All the time!**

Presider: All the time!

People: **God is good!**

Presider: For the sake of all that is good, God affords us the compliment and privilege of requiring our full participation.

"How Shall I Come Before the Lord"

Will finest gifts bring God's delight? Will wealth bring favor in God's sight?

What must we be? What must we do? What does the Lord require of you?

—#3124 W&S (Tune: GIFT OF LOVE)

Presider: What does God require of us?

People: **To act justly...**

Presider: What does God require of us?

People: **To love mercy...**

Presider: What does God require of us?

People: **To walk humbly with our God.**

“How Shall I come Before the Lord”

**Let justice shine in all our ways, Let loving kindness rule our days,
that, as this earthly path we trod, we shall walk humbly with our God.**

—#3124 W&S adapted

Presider: I hereby call the Church Conferences of Arnold Mills United Methodist Church into session and ask for your response.

People: **We are here as a United Methodist community of God to account for our ministries, to order our life together, and to resolve that in the year ahead we will answer the call of Jesus Christ to his disciples, leading this church into active ministries of love, truth, and justice.**

Presider: Knowing that we are all called to ministry together, lay and clergy alike, let us enter into the business of your Church Conference.

DISCERNMENT OF GOD’S JUSTICE

1. Election of Secretary: Stacey Johnson approved for this conference as Pauline Belisle retired and position has yet to be filled
2. Approval of Minutes of 2018 Church Conference: pp 8-10 Approved as written by Pauline Belisle, Seldon Whitcomb second, No abstentions
3. Approval of Audit/Fund Balance Report from 2018: pp 11-13
 - Cindy Mauch spoke to report
 - Church Audit Swapping: Dan Genannt from Wesley UMC audited AMUMC and Cindy Mauch audited Wesley UMC-Reverend Foster applauded this action
 - 3 Recommendations made by Dan all implemented
 - Seldon Whitcomb made a motion to accept, Tom Cabana second, no abstentions
4. Trustee Report: pp 39-48
 - Lindsey Gettinger presented list of everything trustee’s have completed
 - Full list attached

- Lindsey reported AMUMC still needed a “safe sanctuary” policy, Reverend Foster stated she can download it from the UMC website and tweak it as appropriate to Arnold Mills
 - Reverend Foster asked if we looked into “Water Low Temp” sensors- Dave Larson is following up on this which are free and will give the church \$100 from insurance
 - Committee needs 2 new members
 - Question a: Bequest **WAS** received from a will and was deposited into the portfolio account on 10/6/19 after a vote by the church body
 - Question b and c: NO and NO
5. Staff/Pastor Parish Relations Report: pp 14
- Stacey Johnson spoke for SPRC
 - Confirmed Arnold Mills was committed to supporting a full time appointment
 - SPRC made a motion to recommend for 2020 Pastoral Compensation \$59,275 cash salary, \$3,312 reimbursable expenses for a total of \$62,587
 - It was explained that all expenses over \$3,312 will not be reimbursed but can go on the Pastor’s taxes
 - Cindy Mauch second, 100% responded “Yes, I will”
 - SPRC made a motion to recommend a \$3,500 housing exclusion
 - Tom Cabana second, 100% supported
 - Keith Johnson questioned if the church is supposed to pay 100% of the medical benefits of the Pastor. It was confirmed that AMUMC pays a premium cost of \$18,996 for the medical plan of all full time appointments but Pastors pay monthly copays towards the premium in addition to service copays as appropriate.
6. Finance Report: pp 15-31
- Cindy Mauch presented
 - Financials through 9/19 submitted
 - Pledges to be tallied in November for 2020
 - December draft ready for church council
 - Income budget is on par while expense budget is down
 - No money needed from portfolio in 2019
 - Higher than expected non-pledged income
 - Received a large 1 time donation
 - Recent implementation of online giving
 - Reverend Foster appreciated the committee correctly checking off box 13 that Arnold Mills is bonded

7. Lay Leadership/Nominations Report: pp 32-34
 - Recording Secretary-vacant but interested party
 - Nomination Committee working on filling holes
 - Will be looking at “classing” committee member in 3 year terms and capping some committee terms
 - Allows openings for new members, prevents burnout
 - Committee member list updated (copy attached to minutes)
 - Motion made to accept report, Lee Ann Cotta second, 100% affirmed
 - Dec. 1st 2019 is due date for updated list of Committees
8. Lay Servants/Lay Speakers/Certified Lay Ministers Reports:
 - NA
9. Candidates Reports:
 - John McClintock presented his history and desire for candidacy for ministry
 - SPRC met with him previously and interviewed him and approved affirming him to the church conference
 - 100% attendees voted “YES” to recommend John for candidacy for ministry
10. Clergy Reports: pp 35-37
 - Pastor Lynn McCracken’s charge conference is AMUMC and her report is on page 35.
 - Pastor Arlene’s Report is on pages 35-36.
 - AMUMC Membership Report is on page 37 and holds at 393 with 4 new additions and 4 removals due to transfer or death
11. Other business or additional remarks: NONE

TABLE FELLOWSHIP WITH GOD’S MICAH 6.8 PEOPLE

1. Holy Communion
 - Served by Reverend Foster, Pastor Arlene, and John McClintock

GOING FORTH IN GOD’S JUSTICE

1. We Are Called
 - Conference attendees sang this song together
2. ADJOURNMENT
 - Motion made by Reverend Foster, Brandon Bell second, NO abstentions
 - Meeting adjourned at 7:11 p.m.

-4-

ATTENDEES

Reverend Andrew Foster
Lee Ann Cotta
Cindy Mauch
Keith Johnson
Pam Thurlow
Al Belisle
Ross Hancock
Samuel Burgos
Karen Oswain

Pastor Arlene Tully
Ann Hetherington
Sandy Angell
Fran Carr
Chip Thurlow
Pauline Belisle
Janith Hancock
Emma Burgos

Stacey Johnson
Marianne Alger
Selden Whitcomb
Brandon Bell
Lindsey Gettinger
John McClintock
Laura Thompson
Tom Cabana

2019 Audit Report

To: Arnold Mills UMC Finance Committee
From: Dan Genannt, Chair of Finance Committee at Wesley UMC, Lincoln, RI

I have examined the financial records of AMUMC, and have discussed financial control procedures with Cindy Mauch on 3/23/2019. The following verifications and observations may be helpful.

1. Bank reconciliations are being done and appear accurate
2. Reconciliation of investment accounts appear to be accurate
3. A sample of counting reports were matched to bank statements, and bank receipts matched.
4. Procedures for approval of all expenses were evident (random sample)
5. Payroll records appear to be appropriate, special review of Pastor's salary was done
6. Church's share of FICA payments were 7.65% of actual salaries (pastor exempt) as expected
7. Coordination and processes between financial secretary, treasurer, trustees and appropriate expense approvers appear to be in place and being followed.

I have found the following discussion items to have been properly addressed and have no indication to question the validity of the accounts or processes currently in place.

1. \$500 disbursement from Investment accounts was not specifically detailed on the financial statements. Suggest any transfers from investment/endowment be specifically identified on both income and expense ledgers (wash items)
2. Recommend you document internal financial control policies and processes per item 9 of the 2017 revision of the Local Church Audit Guide. However, verbal review of these indicate that appropriate controls are in place. Documenting them would ensure more than the people involved understand how the finances are handled, ensures that dual control is maintained for both income and expenses, and holds those with access to Church funds accountable.
3. Treasurer has a Church owned Laptop, kept in a secured cabinet with limited access. It should also be password protected, with financial files backed up regularly, and with only properly authorized individuals (more than just the treasurer) having access.

These notes should be included on the 2018 Fund balance report, paragraph 2.

May God richly bless your ministry.


Dan Genannt

2019 Audit Response

- 1) Going forward details on investment/endowment transfers will be reported to the Finance Committee and Church Council.
- 2) Financial control policies have been developed and approved.
- 3) The Treasurer laptop has been secured with a password.

Respectfully submitted
Cindy Mauch
Treasurer

Fund Balance Report

THE UNITED METHODIST CHURCH



Fund Balance Report

The Committee on Finance is required to make provision for an annual audit of the records of all the financial officers (including the financial secretary or church business manager and treasurers) of the church and all its organizations and shall report to the Charge Conference. Guidelines for handling of an accountability of funds can be found in the 2017-2020 United Methodist Church Financial Records Handbook and in Guidelines for Leading Your Congregation: FINANCE available at <http://www.cokesbury.com>, and The Local Church Audit Guide, available at <http://umc.org/gcfa/forms>.

THIS REPORT IS TO BE COMPLETED BETWEEN JAN. 1 AND FEB. 1
THIS REPORT SHOULD NOT BE INCLUDED WITH YOUR OTHER CHARGE CONFERENCE FORMS

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

| | | | |
|--------------------------------------|----------|-------------|-------------------|
| Arnold Mills United Methodist Church | Church | 477 | Charge |
| RISM | District | New England | Annual Conference |

For the period beginning January 1, 2018, and ending December 31, 2018

1. Receipts, Disbursements, and Balances (Round to the nearest dollar)

| LOCAL CHURCH FUNDS (Use those applicable to your church.) | (a) Balance at Beginning of Period | (b) Cash Received and Recorded | *(c) Total Disbursements for Period (-) | *(d) Transfers + (-) | (e) Balance End Of Period |
|--|------------------------------------|--------------------------------|---|----------------------|---------------------------|
| General Fund | 30804.00 | 239760.00 | -251353.00 | 7200.00 | 26412.00 |
| Benevolence Fund | | | | | |
| Building or Improvement Fund | 1013752.00 | 150.00 | -65497.00 | -7200.00 | 941205.00 |
| Board of Trustees' Fund | | | | | |
| United Methodist Women | | | | | |
| United Methodist Youth Fellowship | | | | | |
| United Methodist Men | | | | | |
| Church School | | | | | |
| Other Organizations or Funds (enter name): | | | | | |
| Name: | | | | | |
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| | | | | | |
| Total amount of cash in all treasuries of the church | 1044556.00 | 239910.00 | -65497.00 | 0.00 | 941205.00 |

Fund Balance Report

2. The Auditors Auditing Committee (check one) has examined the accounts listed on the front side; reviewed procedures of counting and accounting under the current Book of Discipline; has reconciled receipts and disbursements with bank deposits and bank balances; and has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (attach additional pages as needed):

Audit report attached.

3. Recommendations for changes in financial policies and practices (attach additional pages as needed):

Attached

Signatures of the Church Audit Committee, (if applicable)

| | | | |
|---------------|---------------|---------------|----------|
| <hr/> | , Chairperson | <hr/> | , Member |
| Printed Name: | <hr/> | Printed Name: | <hr/> |
| Date: | <hr/> | Date: | <hr/> |

Treasurer Procedures

Physical assets and records

The Treasurer maintains the church laptop (with QuickBooks and Excel files), checkbook, and current year and prior year files in a locked fire-resistant file cabinet. Other prior year files will be boxed, labeled and maintained in a locked archive room in the back hallway. The laptop will be maintained with password protection. A copy of the file cabinet key may be used by a designated Finance Committee member or other church volunteer as required. If the Treasurer chooses to work from home or another site outside of the church, he/she must hold all assets and records in a safe and secure manner.

Files maintained include:

- Monthly bank statements with monthly reconciliation reports attached
- Copies of counter sheets with attached bank deposit receipts if available
- Monthly Financial Secretary detailed income reports
- Payroll company bi-weekly and quarterly tax reports
- Staff bi-weekly work hours reports, with approvals (Office Manager hours by the Pastor; Custodian hours by ??)
- Staff required documents for hiring and direct deposit set up
- ACH documents by vendor used to set up various automatic payments
- Bank print out of vendors paid online
- Vendor files of invoices with attached approved vouchers
- File for staff reimbursements
- File for church member reimbursements

Budget Activities

Income

- Obtain income budget from Finance Chairperson in coordination with the Financial Secretary

Expenses

-Obtain expense budget information:

- Provide current year salaries and benefits information to the Staff Parish Relations Committee so they can determine salary recommendations for the upcoming year. Enter Pastor and staff salaries as recommended by the Staff Parish Relations Committee.
- Request budget information from Committee chairs to be returned usually by the end of October.
- Buildings (including Parsonage) related expenses from Trustee Chairperson.
- Program expenses from each Committee Chairperson.
- Fundraiser expenses—use recent years as a guide; check with Fundraiser coordinators to see if they expect any changes.
- Office expenses—get input from Admin and Pastor on needs for coming year; use current year's actual expenses as a guide to develop the budget.
- Finance Committee expenses from the Financial Secretary, Stewardship Chair and Treasurer.
- Mission shares, Building Insurance, Pastor Health Insurance and Pastor Co-Pay—information will be provided by the New England Conference.
- Pastor Pension--Call New England Conference for help with Pastor Pension calculation
- Workers Compensation—The provider will send a salary worksheet which needs to be filled out and returned. The actual workers compensation cost is not available until mid-January and will be provided by New England Conference.

Process

- Input all information into QuickBooks budget section. Create new income or expense accounts if needed.
- Present the draft budget to the Finance Committee. Make adjustments as recommended.
- Present draft budget to the Church Council. Make adjustments as recommended.
- Present at Annual Church Conference with the District Superintendent

Preparing for New Fiscal Year

Files

- Archive oldest year files from the file cabinet to the back hallway locked room.
- Prepare new file folders and drawer for coming year.

ACH Transactions

- Prepare New England Conference ACH forms for all categories of expenses paid to the New England Conference. (The Pastor Pension and Workers Compensation forms may not come until mid to late January.) Pick different dates for different categories so that everything is not expensed at the same time (could cause a cash flow issue).
- Pastor personal pension contribution—check with Pastor to find out if the current monthly contribution will change in the new year. If it is, contact Wespath to inquire about how to change the amount (transaction will be done on their online system; log-in information is in Wespath folder).
- ACH other—most companies will continue and do not need any special processing at year end. Submit new ACH forms as needed.

Payroll

- Contact payroll company with changes to hourly or salaried employees pay rates or other changes

Monthly Treasurer Procedures

Classes of Income and Expenses

All Income and Expenses will be input into QuickBooks and designated in an appropriate class, as follows:

Operating: Regular income and expenses that reflect the general yearly operations of the church

Wash Items: Non-operating Income and expenses for certain designated funds, programs and projects that are paid in the year income is received.

Special Liabilities Funds: Donations to projects and programs, along with associated expenses, that are ongoing programs of the church.

Parsonage (in use only when parsonage is rented out): Rental income and all parsonage expenses including taxes.

The annual approved Church Budgeted Income and Expenses are also entered in QuickBooks.

Income

The Treasurer will input into QuickBooks the detailed weekly income information provided by the Financial Secretary (currently sent via email.) Weekly income totals are checked against a copy of the weekly Counters sheet, bank deposit receipt if available, the online bank statement informally and checked once a month formally as part of the checking account reconciliation process. Any discrepancy will be researched and resolved using the counter sheets, bank deposit receipts and in consultation with the Financial Secretary.

Currently there is only one miscellaneous income item that does not get reported through Counter sheet, a direct deposit to the bank checking account from Amazon smile. The Treasurer will report this amount to the Financial Secretary in any month such income is deposited.

Vendor Expenses

The Treasurer will set up each church vendor in QuickBooks and make any updates to address, etc. as changes are made. The Treasurer will pay expenses based on having a church voucher detailing the expense amount, reason for expense, and expense category to be charged. Each voucher will have an approval by the approval church committee chair or other approved signer.

Certain reoccurring expenses do not currently require vouchers:

- Approved budgeted amounts paid to the New England Conference (Mission payments, Liability Insurance, Workers Compensation, Pastor Health Expense, Pastor Pension)
- Pastor designated pension contribution to Wespath
- Approved budgeted salary and benefit costs detailed in bi-weekly reports by the payroll vendor
- Monthly payroll vendor charge

All payments will be made by the vendor due date. In the case of staff or church member reimbursement, payment will be made within one month from submission of the reimbursement request.

On occasion, an invoice may be found to be past due or in need of immediate payment due to a vendor requirement. In such cases the Treasurer will make payments as needed and notify and leave voucher requirements for sign-off by the church committee chair or other approved signer.

Preferred payment methodologies are ACH payments and online banking payments. The Treasurer will set up payments via these methodologies whenever possible. Payment by checks should be limited to staff and church member reimbursements and one-time or infrequent checks to vendors or individuals.

Wash Items and Special Handling situations

During the year there are special Wash Item collections or deposits made for various needs. These are offerings or deposits that are collected and paid out in the same fiscal year. These include:

- Regular yearly UM Sunday offerings such as UMCOR Sunday, Peace with Justice, etc.
- Special offerings for other designated UM funds that occur as special needs arise (disaster fund, malaria fund, etc.)
- AMUMC Church created offerings, such as for the Northern RI Food Pantry, support for one-time events or special needs, or other Church Council approved causes.
- Portfolio withdrawal designated for a special church project or program
- Insurance proceeds to be used for a designated purpose

In these cases, the income generated from these collections or checks submitted are documented by the Counters on their regular reports, included on the Financial Secretary monthly income report, and input by the Treasurer on QuickBooks. Each designated offering will be set up with a Wash Item account.

For Mission related special offerings, the chair of the Missions Committee will obtain the collection amount from the Treasurer (via the Financial Secretary report) and submit a voucher for payment.

For Trustee projects, regular vouchers will be submitted for payment with reference to the special project or program.

For payments to the New England Conference, the Treasurer will check the monthly reports and submit payments of special offerings collected the following month

Checking Account Reconciliation

The Treasurer will reconcile the checking account monthly via QuickBooks. A print out of the month's reconciliation will be filed along with the bank statement for that month. At least once a year, a member of the Finance Committee will review a bank reconciliation statement.

Treasurer Reporting

The Treasurer will produce at a minimum an Operating Statement in comparison to Budget, Wash Item Statement and Balance Sheet on a monthly basis via QuickBooks. Reports are distributed to all Finance Committee members monthly. Reports are distributed to all Church Council members in any month that the Council meets.

Payroll Handling

The Treasurer will be the primary contact with the church's payroll company.

For each new employee, the Treasurer will obtain federal documents required by law and other documents required by the payroll company including a W-4 and direct deposit details. For the Pastor, additional information on voluntary pension contributions is also obtained. The Pastor salary will be set up based on approved SPRC documentation on salary and any housing allowance or exemption approved at the Annual Church Conference. The Treasurer will determine with the benefit specialist at the New England Conference the Pastor pension amount.

On a bi-weekly basis, the Treasurer will contact the payroll company with information for that payroll. This currently includes two employees on hourly pay who submit bi-weekly reports detailing daily hours worked. The Pastor and Music Director are reported based on their approved budgeted salaries. Individual biweekly salary pay reports are distributed to each employee. Any discrepancy or mistake will be resolved by the Treasurer in conjunction with the employee and the payroll company.

Year End Report Closeout Activity

At the end of the calendar year the Wash Item accounts will be reviewed to determine if any balances are remaining. Wash Item accounts needs to be zeroed out at year end. Depending on the size of the remaining balance, the Treasurer will either move the remaining balance to miscellaneous income, transfer funds from a special project back to the Trustee portfolio, or determine some other appropriate resolution of the account working with the Finance Committee.

There will also be a review of funds held in Special Liability accounts at year end. For funds that are not going to be used for their original purposes (due to project completion, etc.) the Church Council will determine where these funds will be moved, based on recommendations of the Finance Committee.

Financial Secretary

Records and Communication

The Financial Secretary maintains and stores the completed annual pledge cards, weekly counter sheets with any associated backup (giving envelopes, alter flower receipts etc.) The Finance Secretary also maintains and monitors the finance.amumc@gmail.com email account which stores the annual and quarterly statement emails, electronic backup of financial giving is stored via this email. Current year and prior year files counter sheets and associated backup are stored in locked cabinet in the church library. The Finance Secretary historically works from home and he/she must hold all records in a safe and secure manner and back up files to a thumb drive monthly.

Files maintained include:

- Annual completed pledge cards
- Counter sheets with associated giving backup (giving envelopes, alter flower receipts.)
- Monthly Financial Secretary detailed income reports
- Weekly giving report, used to track family giving for quarterly and annual giving statements

Finance Secretary Budget Activities

Income

- Develop income budget with the finance committee using new year pledged commitments and unpledged giving trend information.

Expenses

- Review expenses with the finance committee – respond, research items as needed.

Preparing for New Fiscal Year

Reports

- Refresh new excel workbook with members updated pledge amounts, new weekly counter sheet dates.

Monthly Finance Secretary Procedures

Record Weekly Giving

- Record details from the counter sheets to the weekly giving report. Ensure accuracy of the counter sheet totals. If there is a discrepancy immediately reach out to the head counter and the Treasurer to resolve the discrepancy.
- Report weekly totals to the Treasurer so the Treasurer can reconcile to the bank deposits.
- Complete monthly Finance Secretary report for finance committee noting aggregate status of pledging families. (At pledge, behind pledge, over pledge.) Totals only as giving confidentiality is maintained.
- Issue quarterly and year end annual giving statements to church families.

Note: Procedures will be updated to include new Vanco Payment Processing which is in the process of being set up.

INSTRUCTIONS FOR COUNTERS

- Gather offerings from the altar area on Sundays or other days when a service is held
- Key to the closet is in the counters' file in the vestry. Check file for mailed-in donations.
- Sort offering into pledge envelopes, loose cash and coins, special donations.
- Enter names of counters and date of recording on all sheets of packet.
- Count loose bills and coins. Enter as open plate.
- Arrange pledge envelopes in sequential order. As envelopes are opened, one person calls the envelope number and marks either it either cash or check and the amount. The other counter will be recording that information on sheet #1.

- Proceed to loose checks, entering on worksheets #2 or 3, next to printed names. You may add names here and if the contributor is unknown, the address is helpful to have.
- Any pew envelopes with cash and a name of the donor are recorded in the second column of worksheet # 3. Cash without a name is added to the open plate.
- Enter Special Funds on sheet #4.
 - All money categories should be kept separate and labeled until the paperwork is finished. Combine only after the report balances.
 - Any memorial funds, Mothers' Day, and Fathers' Day funds go to a designated file in the vestry. Currently they should be placed in Fran Carr's file.
 - Altar flowers orders, as well as those for Christmas and Easter go to the Flower Chairperson's file. Only record and deposit these funds when received with a coupon marked "ready for deposit". Record whether the money is for "live flowers" or "pastor's discretionary fund".
 - Sunday School envelopes go in the school office until ready to be deposited. Always recount any contributions received.
- All totals are listed on the cover sheet. When the report balances a deposit slip is made in ink.
- Endorse all checks with the provided stamp. The bank accepts an adding machine list of all checks and total cash.
- Place deposit in the bank bag and lock it. Use the night deposit key to make the deposit at Navigant Credit Union, Mendon Road. Make sure the key is returned.
- Using the copy machine in the vestry, make a copy of the cover page and place in the church treasurer's file. Worksheets and envelopes go in the financial secretary's file.
- Put supplies back in the closet, lock, and replace the closet key in the counters' file.

Finance Committee Annual Report

The Finance Committee meets approximately 6 times per year, and the Treasurer sends out financial reports monthly to the Finance Committee members. Reports are reviewed at all Church Council meetings.

The church applied for and received a \$21,400 PPP loan during April 2020 from Navigant Credit Union. We have all required documentation to submit in order for this loan to be converted to a grant, and are awaiting instructions from Navigant in order to complete this process.

An external audit of 2019 has not yet been conducted. It is scheduled to occur in October/November 2020.

We are currently up to date with mission share payments through August. We have made a commitment to continue to pay our full mission shares while cash flow allows. It is expected that we will continue paying full mission shares through year end.

A Stewardship campaign is scheduled to be conducted during the month of October. Pledge cards will be compiled and follow up activity will take place during November. A 2021 budget draft will be completed by early December.

A Vanco Payment system was put into place late in 2019 and we have been successful in promoting this option to many members. This has helped with consistency of cash flow.

Income

Through August, we are close to budget overall for Income which totals \$119,352. Pledged Income is slightly behind budget, but Unpledged donations are well ahead of budget. Income categories including Open Plate and Church School are low due to the lack of in-person worship services. We will not be able to hold our Holiday Fair fundraiser in November and this will cause a \$7,150 shortfall of expected income.

Expenses

Expenses of \$137,980 are below budget year to date. This is a result of AMUMC accepting New England Conference funding for the pastor pension and commercial insurance for several months during the Covid-19 lockdown. Church maintenance expenses are over the budget for the year due to issues with the church heating system.

The Net Operating Loss as of 8/31/2020 is \$18,628. We are currently projecting to be at or perhaps worse than our budgeted deficit of \$29,552, especially due to the shortfall of fundraising income.

Balance Sheet

Our checking account balance at 8/31/202 was \$40,081.51. A portfolio transfer of \$15,000 in December 2019 and the Navigant Loan have helped us to maintain liquidity during this difficult time.

Many thanks to this year's Finance Committee members Keith Johnson, Karen Oswain, Cindy Mauch, Laura Thompson, Lindsay Gettinger, Elton Odom, Pauline Belise, Sammy Burgos and Pastor Arlene.

1:00 PM
09/14/20
Cash Basis

Arnold Mills United Methodist Church

Balance Sheet

As of August 31, 2020

Aug 31, 20

ASSETS

Current Assets

Checking/Savings

NAVIGANT CREDIT UNION

MARKETING & COMM RESTRICTED 2,400.00

NAVIGANT CREDIT UNION - Other 37,618.51

Total NAVIGANT CREDIT UNION 40,018.51

Total Checking/Savings 40,018.51

Total Current Assets 40,018.51

TOTAL ASSETS 40,018.51

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

NAVIGANT SBA LOAN 21,400.00

Boy Scout Cabin 500.00

Current Liabilities 225.40

Kitchen Fund 140.01

MEALS FOR HOMELESS 2,966.41

CHURCH SCHOOL CARTRIDGE FUND 218.69

COFFEE FELLOWSHIP PAYABLE 65.01

PASTOR DISCRETION FUND PAYABLE 1,158.18

SOUND AND TECH PAYABLE 185.66

YOUTH MISSION FUNDS PAYABLE 1,426.52

Total Other Current Liabilities 28,285.88

Total Current Liabilities 28,285.88

Total Liabilities 28,285.88

Equity

Opening Bal Equity 23,244.73

Unrestricted Net Assets (Other Income) 4,236.98

Net Income -15,749.08

Total Equity 11,732.63

TOTAL LIABILITIES & EQUITY 40,018.51

Arnold Mills United Methodist Church Profit & Loss Budget vs. Actual

January through August 2020

| Ordinary Income/Expense | Jan - Aug 20 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|----------------|----------------|----------------|-------------|
| Income | | | | |
| DONATION INCOME | | | | |
| PLEGGED DONATIONS | 90,472 | 100,668 | -10,196 | 90% |
| UNPLEGGED DONATIONS | 16,313 | 8,268 | 8,045 | 197% |
| OPEN PLATE | 433 | 2,336 | -1,903 | 19% |
| CHURCH SCHOOL | 102 | 323 | -221 | 32% |
| INITIAL OFFERING | 125 | 100 | 25 | 125% |
| EASTER/LENT/ GOOD FRIDAY | 2,597 | 2,050 | 547 | 127% |
| THANKSGIVING | 0 | 0 | 0 | 0% |
| CHRISTMAS | 50 | 0 | 50 | 100% |
| SPECIAL GIFTS (CHRISTIAN ED) | 4,000 | 4,000 | 0 | 100% |
| Total DONATION INCOME | 114,092 | 117,745 | -3,653 | 97% |
| OTHER INCOME | | | | |
| AmazonSmile | 11 | 10 | 1 | 110% |
| REBATES (insurance) | 936 | | | |
| MOTHERS DAY GIFTS | 40 | 300 | -260 | 13% |
| FATHERS DAY GIFTS | 210 | 300 | -90 | 70% |
| MATCHING GIFTS | 3,000 | 2,450 | 550 | 122% |
| BUILDING USE INCOME | 100 | | | |
| ONE TIME GIFTS & MISC | 903 | 100 | 803 | 903% |
| 4TH JULY PARADE COMM | 0 | 200 | -200 | 0% |
| Total OTHER INCOME | 5,200 | 3,360 | 1,840 | 155% |
| FUNDRAISER INCOME | | | | |
| Spring Fair | 0 | 0 | 0 | 0% |
| 4TH OF JULY | 0 | 475 | -475 | 0% |
| HOLIDAY FAIR | 60 | 0 | 60 | 100% |
| Total FUNDRAISER INCOME | 60 | 475 | -415 | 13% |
| Total Income | 119,352 | 121,580 | -2,228 | 98% |
| Expense | | | | |
| STAFF | | | | |
| WORKER COMPENSATION | | | | |
| PASTOR | | | | |
| PASTOR COMPENSATION | | | | |
| SALARY | 28,988 | 29,556 | -568 | 98% |
| RETIREMENT GBOPHB/WESPATH | 8,000 | 8,000 | 0 | 100% |
| HEALTH INS CO-PAY | 2,000 | 2,000 | 0 | 100% |
| Total PASTOR COMPENSATION | 38,988 | 39,556 | -568 | 99% |
| PASTOR BENEFITS | | | | |
| CONFERENCE PASTOR PENSION | 4,301 | 6,776 | -2,475 | 63% |
| CONFERENCE HEALTH INSURANCE | 12,176 | 12,176 | 0 | 100% |
| PROFESSIONAL EXPENSES | 658 | 2,208 | -1,550 | 30% |
| Total PASTOR BENEFITS | 17,135 | 21,160 | -4,025 | 81% |
| Total PASTOR | 56,123 | 60,716 | -4,593 | 92% |

Arnold Mills United Methodist Church
Profit & Loss Budget vs. Actual
January through August 2020

| | <u>Jan - Aug 20</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|------------------------------------|---------------------|---------------|-----------------------|--------------------|
| CHURCH OFFICE MANAGER | | | | |
| SALARY | 8,160 | 10,400 | -2,240 | 78% |
| SOCIAL SECURITY | 0 | 796 | -796 | 0% |
| FICA | 624 | 1,193 | -569 | 52% |
| Total CHURCH OFFICE MANAGER | 8,784 | 12,389 | -3,605 | 71% |
| CUSTODIAN | | | | |
| SALARY | 2,811 | 4,160 | -1,349 | 68% |
| FEDERAL TAX | -733 | | | |
| FICA | 215 | 320 | -105 | 67% |
| Total CUSTODIAN | 2,293 | 4,480 | -2,187 | 51% |
| MUSIC DIRECTOR | | | | |
| SALARY | 14,304 | 14,856 | -552 | 96% |
| FICA | 1,094 | 1,136 | -42 | 96% |
| Total MUSIC DIRECTOR | 15,398 | 15,992 | -594 | 96% |
| Payroll Expenses | | | | |
| RI Withholding | 1 | | | |
| Medicare | 366 | | | |
| Social Security | -365 | | | |
| Federal Withholding | 734 | | | |
| Payroll Processing Fees | 643 | 760 | -117 | 85% |
| Total Payroll Expenses | 1,379 | 760 | 619 | 181% |
| Total STAFF | 84,413 | 94,737 | -10,324 | 89% |
| CHURCH OFFICE | | | | |
| SUPPLIES | 1,024 | 1,268 | -244 | 81% |
| POSTAGE | 390 | 500 | -110 | 78% |
| EQUIPMENT REPAIR & MAINT | 0 | 250 | -250 | 0% |
| Total CHURCH OFFICE | 1,414 | 2,018 | -604 | 70% |
| TRUSTEES | | | | |
| UTILITIES | | | | |
| CHURCH | | | | |
| GAS | 4,280 | 4,900 | -620 | 87% |
| ELECTRICITY | 1,588 | 1,800 | -212 | 88% |
| TELEPHONE (OFFICE) | 1,161 | 1,200 | -39 | 97% |
| WATER (72288613) | 157 | 150 | 7 | 105% |
| FIRE ALARM MAINTENANCE | 753 | 600 | 153 | 126% |
| Total CHURCH | 7,939 | 8,650 | -711 | 92% |
| PARSONAGE | | | | |
| Parsonage Maintenance | 287 | 2,000 | -1,713 | 14% |
| OIL | 1,520 | 1,750 | -230 | 87% |
| ELECTRICITY | 992 | 1,200 | -208 | 83% |
| TELEPHONE CABLE INTERNET | 352 | 736 | -384 | 48% |
| WATER (73169043) | 158 | 200 | -42 | 79% |
| Total PARSONAGE | 3,309 | 5,886 | -2,577 | 56% |
| Total UTILITIES | 11,248 | 14,536 | -3,288 | 77% |

Arnold Mills United Methodist Church
Profit & Loss Budget vs. Actual
January through August 2020

| | <u>Jan - Aug 20</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|---------------------|---------------|-----------------------|--------------------|
| GENERAL MAINTENANCE | 10,478 | 6,450 | 4,028 | 162% |
| GROUNDS MAINTENANCE | 1,690 | 1,800 | -110 | 94% |
| CUSTODIAL SUPPLIES | 0 | 500 | -500 | 0% |
| PROPERTY INSURANCE | 3,288 | 5,770 | -2,482 | 57% |
| Total TRUSTEES | 26,704 | 29,056 | -2,352 | 92% |
| CONFERENCE & MISSIONS | | | | |
| MISSION SHARES | | | | |
| WORLD MISSIONS | 4,753 | 4,752 | 1 | 100% |
| NEW ENGLAND MISSIONS | 4,852 | 4,852 | 0 | 100% |
| MINISTERIAL SUPPORT | 13,301 | 13,302 | -1 | 100% |
| MISSION SHARES - Other | 0 | 0 | 0 | 0% |
| Total MISSION SHARES | 22,906 | 22,906 | 0 | 100% |
| Total CONFERENCE & MISSIONS | 22,906 | 22,906 | 0 | 100% |
| FUNDRAISER EXPENSE | | | | |
| HOLIDAY FAIR | 0 | 0 | 0 | 0% |
| Total FUNDRAISER EXPENSE | 0 | 0 | 0 | 0% |
| MISCELLANEOUS | | | | |
| DONATION PROCESSING | 477 | 120 | 357 | 398% |
| CONFERENCE REGISTRATIONS | 0 | 250 | -250 | 0% |
| CORPORATE REGISTRATION | 0 | 20 | -20 | 0% |
| Total MISCELLANEOUS | 477 | 390 | 87 | 122% |
| PROGRAM EXPENSES | | | | |
| CHRISTIAN EDUCATION | | | | |
| Adult Education | 149 | 375 | -226 | 40% |
| CHURCH SCHOOL GENERAL EXPENSES | 19 | 200 | -181 | 10% |
| Total CHRISTIAN EDUCATION | 168 | 575 | -407 | 29% |
| MISSION & OTHER | | | | |
| HOSPITALITY & MARKETING | 32 | 75 | -43 | 43% |
| STAFF/PARISH RELATIONS | 0 | 0 | 0 | 0% |
| Total MISSION & OTHER | 32 | 75 | -43 | 43% |
| WORSHIP & MUSIC | | | | |
| WORSHIP | | | | |
| SUBSTITUTE PASTOR | 0 | 200 | -200 | 0% |
| GENERAL WORSHIP EXPENSES | 952 | 425 | 527 | 224% |
| WORSHIP - Other | 456 | | | |
| Total WORSHIP | 1,408 | 625 | 783 | 225% |
| MUSIC | | | | |
| SUBSTITUTE ORGANIST | 0 | 300 | -300 | 0% |
| MUSIC & SUPPLIES | 325 | 100 | 225 | 325% |
| GUEST SOLOISTS/MUSICIANS | 0 | 300 | -300 | 0% |
| Total MUSIC | 325 | 700 | -375 | 46% |
| Total WORSHIP & MUSIC | 1,733 | 1,325 | 408 | 131% |
| Total PROGRAM EXPENSES | 1,933 | 1,975 | -42 | 98% |
| STEWARDSHIP & FINANCE | | | | |

Arnold Mills United Methodist Church
Profit & Loss Budget vs. Actual
January through August 2020

| | <u>Jan - Aug 20</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------|---------------------|----------------|-----------------------|--------------------|
| FINANCIAL SECRETARY | 99 | 0 | 99 | 100% |
| TREASURER | 34 | 50 | -16 | 68% |
| Total STEWARDSHIP & FINANCE | <u>133</u> | <u>50</u> | <u>83</u> | <u>266%</u> |
| Total Expense | <u>137,980</u> | <u>151,132</u> | <u>-13,152</u> | <u>91%</u> |
| Net Ordinary Income | -18,628 | -29,552 | 10,924 | 63% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| WASH ITEMS | | | | |
| ALTA R FLOWERS | 504 | | | |
| MISCELLANEOUS | 1,075 | | | |
| SPECIAL SUNDAY FUNDS | | | | |
| GOLDEN CROSS SUNDAY UM ELDERCAR | 500 | | | |
| HUMAN RELATIONS DAY | 280 | | | |
| NATIVE AMERICAN SUNDAY | 150 | | | |
| UMCOR Sunday | 50 | | | |
| PEACE WITH JUSTICE | 100 | | | |
| Total SPECIAL SUNDAY FUNDS | <u>1,080</u> | | | |
| CAPITAL IMPROVEMENT | 30,000 | | | |
| MEMORIALS | 635 | | | |
| STEARNS SCHOLARSHIP | 1,200 | | | |
| UMCOR | 650 | | | |
| UPPER ROOM | 138 | | | |
| Total WASH ITEMS | <u>35,282</u> | | | |
| SPECIAL ACCOUNT S | 700 | | | |
| Total Other Income | <u>35,982</u> | | | |
| Other Expense | | | | |
| PARSONAGE EXPENSES | 0 | 1,500 | -1,500 | 0% |
| WASH ITEMS | | | | |
| ALTA R FLOWERS | 252 | | | |
| MISCELLANEOUS | 825 | | | |
| SPECIAL SUNDAY FUNDS | | | | |
| HUMAN RELATIONS SUNDAY | 280 | | | |
| NATIVE AMERICAN SUNDAY | 100 | | | |
| PEACE WITH JUSTICE SUNDAY | 100 | | | |
| Total SPECIAL SUNDAY FUNDS | <u>480</u> | | | |
| CAPITAL IMPROVEMENT | 30,275 | | | |
| STEARNS SCHOLARSHIP | 1,200 | | | |
| UPPER ROOM | 69 | | | |
| Total WASH ITEMS | <u>33,101</u> | | | |
| Total Other Expense | <u>33,101</u> | <u>1,500</u> | <u>31,601</u> | <u>2,207%</u> |
| Net Other Income | 2,881 | -1,500 | 4,381 | -192% |
| Net Income | <u>-15,747</u> | <u>-31,052</u> | <u>15,305</u> | <u>51%</u> |



Report of the Finance Committee

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to paragraphs of the 2016 *Book of Discipline*.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

Arnold Mills United Methodist Church 8-477 Charge
Seacoast District New England Annual Conference
or the period beginning 11/4/19 and ending 10/8/20
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

I. ORGANIZATION

1.a. Has the committee been organized according to the 2016 *Book of Discipline* (§258.4)? Yes No

b. Names of officers?

Chairperson _____ Vice Chairperson _____
Treasurer(s) Cynthia Mauch Financial Secretary Karen Oswain

II. BUDGET AND COMMITMENT PLAN

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? Yes No

If not, why not?

It will be developed after our Stewardship campaign in October/November.

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§258.4)? Yes No

If not, why not?

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving?

Monthly Quarterly Semi-annually Annually No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? Yes No;

If not, why not?

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§258.4)?

A stewardship campaign is scheduled for October. Fundraisers have been postponed due to Cov

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (¶258.4a, d)? Yes No

If not, why not?

13. Are financial officers of the church bonded (¶258.4b)? Yes No

If not, why not?

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (¶258.4c)? Yes No

b. If not, why not?

Covid 19 lockdown. An external audit is scheduled to occur before year end.

c. Were there any recommendations or exceptions? Yes No

d. If there were recommendations or exceptions, how has the church addressed them?

Signed Cynthia A Mauch
Printed Name: Cynthia Mauch
Date: 9/18/2020

Arnold Mills United Methodist Church

2020 Directory - Officers, Ministries, and Work Chairs

The Church Council

Provides vision and oversight to the Ministry and Mission here at Arnold Mills United Methodist Church. Meets the third Monday every other month and is open to anyone who wants to attend.

| | |
|---|-----------------------------------|
| Church Council Chair | Keith Johnson |
| Recording Secretary | Rebekah Puleo |
| Lay Leader | Holly May |
| Chairpersons of Staff/Pastor-Parish Relations Committee | Stacey Johnson & Lee Ann Cotta |
| <i>Chairperson of the Finance Committee</i> | <i>VACANT</i> |
| Chairperson of the Board of Trustees | Lindsay Gettinger |
| Chairpersons of Christian Education | Lee Ann Cotta |
| Chairperson of Missions..... | Chip Thurlow |
| Coffee Fellowship Coordinator | Sharon Bizier |
| Chairperson of Marketing | Cindy Mauch |
| Chairperson of Stewardship..... | Brandon Bell |
| Chairperson of Worship Committee | Pam Thurlow |
| Sr. High Youth Leader..... | (no group at this time) |
| Jr. High Youth Leaders..... | (no group at this time) |
| Church Treasurer..... | Cindy Mauch |
| Assistant Treasurer | Laura Thompson |
| Financial Secretary | Karen Oswain |
| Assistant Financial Secretary..... | Pauline Belisle |
| Lay Member to Annual Conference | Cindy Mauch |
| Alternate to Conference | Sandi Angell |
| Membership Secretary (Paid Staff) | George Jutras |
| At-Large Members of Council | Joyce Fox |
| | Don Fox |
| | Selden Whitcomb |

Trustees

| | |
|---|-------------------|
| Chair (Elected by Trustees)..... | Lindsay Gettinger |
| 1. Chairperson/Building use: | Lindsay Gettinger |
| 2. Assistant Chairperson/Grounds: | Fran Carr |

- 3. Parsonage Liaison: Tom Hetherington
- 4. Technology:.....
- 5. Preventive Maintenance:..... Dave Larson
- 6. Secretary/Insurance:..... Scott Murphy
- 7. Treasurer:..... Tom Cabana
- 8. Legal:..... Tom Hetherington
- 9. TBT. Matt Cedor

Finance Committee

Chairperson **VACANT**

- Treasurer Cindy Mauch
- Assistant Treasurer Laura Thompson
- Financial Secretary Karen Oswain
- Assistant Financial Secretary Pauline Belisle
- Auditor (arranged by Finance Committee)..... TBD
- Stewardship Coordinator Brandon Bell
- Lay Leader Holly May
- At Large Members Brandon Bell
- Head Counter Lindsay Gettinger

Counters

- Team #A* Charles (Chip) or Pam Thurlow, Fran Carr
- Team #B* Laura Thompson, Kathy Murphy
- Team #C* Lindsay Gettinger, Tom Hetherington, Pauline Belisle

Lay Leadership Committee

- Chair (Pastor by rule of Discipline) Arlene Tully
- Lay Leader (by rule of Discipline) Holly May
- Class of 2020 ... Joyce Fox*

Worship & Music Committee

- Chair Pam Thurlow
- Music Director Joey Mazzarella
- Acolyte Coordinator Stacey Johnson
- Altar Communion Stewards, Coordinator Ross Hancock
- Choir Representative Pam Thurlow
- Liturgist Coordinator Rebekah Puleo
- Altar Flower Coordinator Sharon Bizier

Greeter CoordinatorAnn-Marie Rivard
 Ushers.....Tom Shackelford (8:30)
 Altar Guild.....Rachel Odom
Ann Hetherington

Christian Education

ChairLee Ann Cotta

Members: Stacey Johnson, Kerri McMahon, Sarah Shaw

Missions/Outreach

ChairChip Thurlow

Members: Marianne Alger, Tom Cabana, Dave Larson, Karen Oswain

Misc.

Sr. High Youth Leader(no group at this time)

Jr. High Youth Leader(no group at this time)

Flea Market ChairGroup Effort

History CommitteeCraig Johnson

Holiday Fair Co-ChairsGroup Effort

July 4th ChairGroup Effort

Kitchen CommitteeSharon Bizier

Marketing & Communications ChairpersonCindy Mauch

Publicity.....Ron Blais

Staff-Parish Relations Committee (SPRC)

Chair (Elected by Charge Conference)Stacey Johnson &
 Lee Ann Cotta

Members: Brandon Bell, Sandi Angell, Joyce Fox, Anne Hetherington, Chris Ferretti

(Lay Leader & Lay Member to Annual Conference are ex-officio members)

Stearns Service Award

ChairChip Thurlow

Members:

1. Representative from Christian Ed (chosen by CE)Lee Ann Cotta
2. Representative from Trustees (chosen by Trustees)
3. At Large (Four year term, 'til 2022)Rebekah Puleo
4. At Large (Four year term, 'til 2023)Chuck Tramontana
5. At Large (Four year term, 'til 2024)Holly May

2020 Pastor's Report

What a challenging year this has been. The COVID-19 pandemic has impacted our community of faith in ways we could not have imagined. On March 15 our worship services were canceled per Gov. Raimondo's request and we instead offered an online worship service. On March 19 the Church Council met via video conference and voted to suspend all in-person activities and meetings and to close the building until further notice. Little did we know how long "until further notice" would be. As of this writing the building remains closed and we continue to be a largely online church. Yet even in the midst of all of the challenges, Arnold Mills United Methodist Church has proven to be a resilient and adaptive community of faith. Although we have been temporarily forced out of the comfortable patterns to which we were accustomed, we have quickly adjusted to being a temporarily "virtual" church.

From March 15 until we began outdoor worship services, worship services were online only. We are blessed to have Joe Mazzarella as our music director. In addition to being a gifted musician and choir director, he is also very skilled at video production and was able to produce music videos each week for worship. (Special thanks to his wife Stephanie, who provided the vocals.) Liturgists recorded themselves leading prayers and reading scripture. And I managed to negotiate a steep learning curve to put together a worship video each week. Holy Week provided a true test of everyone's videography skills, but we were able to produce worship videos for Maundy Thursday and Good Friday (with our talented choir members providing solos). It was a revelation to me how many people we could reach online. Our Holy Week services were viewed more than 1,000 times each, and our Easter service was viewed more than 2,000 times. While those numbers do not necessarily represent the actual number of times the worship service was watched in its entirety, they do indicate that far more people worshiped with us online than would have in person. Although we have not matched those viewing numbers since, our viewership has consistently remained well above our normal attendance numbers.

In May a Reentry Team was formed to develop a plan for returning to in-person worship and reopening the building. The team has since met weekly to carefully and thoroughly research State and Conference guidelines, to strategize the safest way to return to building use and in-person worship, and to write proposals for approval by the Church Council. In June the Council approved a proposal to begin outdoor worship, and on July 5 we began in-person worship on the lawn, with guidelines for social distancing, temperature screening, contact information, etc. Since many people are still hesitant to return to in-person worship, we also began live streaming the worship service. Live streaming proved more difficult than we anticipated, but within a few weeks we worked out most of the bugs. The Reentry Team is currently working on a proposal to return to limited indoor worship in October, when outdoor worship ends due to colder weather.

In addition to worship online, many of our other activities have also moved online via Zoom video conferencing, including committee meetings, adult studies, prayer meetings, children's time, coffee hour, and my office hours. I have posted video reflections, a series of videos exploring different kinds of prayer, and recently began an online Wednesday evening vespers service. I have been pleasantly surprised by the number of people who have interacted with our church through our online offerings and expanded use of the website and Facebook, whom we would likely not have otherwise engaged. Even when we return to in-person activities it will be important to maintain our online presence – perhaps becoming a sort of "hybrid" church.

Although we have been reasonably effective in pivoting to being an online church, it has been more of a challenge to maintain a sense of community for those without internet access and those who are uncomfortable using Zoom. Not being able to participate with other church folk online only exacerbates the sense of isolation caused by the quarantine and the continuing caution about venturing out in public. Some parishioners have also understandably indicated that they will not return to any in-person activities until an effective COVID vaccine is available. It is clear that we still have work to do to be more inclusive of those folks.

As we continue to adjust to the new normal of life in a pandemic, it will be important for us to be proactive. Although it is difficult to make plans when the future is so uncertain (*When will the pandemic end? Will there be a surge when people return to being indoors? What happens when flu season hits?*), it is important to prepare to be the most effective and faithful church we can be, in spite of whatever is going on around us.

In addition to my responsibilities as pastor of this local church, I serve in connectional ministry at the district level on the District Committee on Ordained Ministry, as an Associate to the District Superintendent (presiding at church conferences), and as a mentor to clergy and candidates for ministry. At the conference level I serve on the Committee on Episcopacy and the White Privilege Focus Group. My continuing education this year included the Festival of Homiletics, Clergy Education's "Launching Leaders" webinar, the 2020 Leadership Institute, and two online courses on racism from the General Commission on Religion and Race. I also recently participated in 9 webinars on virtual choirs, audio editing, and video editing, and a webinar on the use of the graphic design platform, Canva. Next month I will be participating in worship designer Marcia McFee's "Reboot Your Worship: Pandemic Edition".

While there have been many challenges in the past year, they have yielded surprising blessings. I hope and trust that God will continue to present us with opportunities in the midst of any difficulties that arise. It is my prayer that Arnold Mills United Methodist Church will continue to be adaptive, creative, nimble, and forward thinking in the months ahead.

Retired Minister's Report for Arnold Mills UMC

"For everything there is a season, and a time for every matter under heaven."

Ecclesiastes 3:1

Dear AMUMC Family,

The year 2020 has been one of challenges and creative victories for us all. I have enjoyed attending worship services remotely and am thankful Arlene has the necessary skills to have made it happen. Please know that you continue to be in my prayers as you move forward into the yet unknown wilderness of Covid-19.

In the category of "beyond my wildest dreams," I applied for and received a fellowship from the Blaine Taylor Foundation through The Preachers' Aid Society. This enabled me to pursue many online courses in illustrating, writing, and publishing children's picture books. It is a lengthy process to get a book in print, and I work at it every day in my new art studio. The new art studio is an addition we put on the house. It is full of windows and light. It is also a place of spiritual centering for me.

Spiritual Direction studies also continue. In recent months, my spiritual director and I have discerned that the creative process of writing and illustrating have taken shape in my prayer life. A blank canvas for art, a blank page (or should I say screen) for writing has become God's invitation to accompany God on a journey. It is quiet. It is meditative. It is being a co-creator with a source far greater than what I possess. Is it straight-forward? No, not in the least. It is an invitation to enter a quiet realm where the outside world does not creep in. It is a sacred space. I treasure it.

I pray that you may find such a peace in the challenge of the pandemic. I leave you with the words from Ecclesiastes 3:1: "For everything there is a season, and a time for every matter under heaven." May you find your way to God in every place and every matter as you face the journey ahead.

In Christ's Love,

Pastor Lynn

AMUMC MEMBERSHIP REPORT – October 8, 2020

TOTAL MEMBERSHIP DECEMBER 31, 2019

Full Members: 393

NEW MEMBERS RECEIVED

Profession of Christian Faith

Certificates of Transfer

Anthony Carter, Mary Carter, Johnna Kosnoff

Total Additions: 3

REMOVALS:

Removed by Death

Ernest J. Therien, J. Robbins Arnold, James Terry, Dawn Cavallaro

Certificate of Transfer

Mary Beth McIntire, Pam Colley

Total Removed: 6

TOTAL MEMBERSHIP October 8, 2020

Full Members: 390

Average worship attendance (in-person and online) since last Church Conference 97

BAPTISMS:

Added to Preparatory Membership List

Olivia Harper Gomes

Council Chair's Report to the All Church Conference (Oct 8, 2020)

This has been an interesting year in the life of Arnold Mills United Methodist Church. When I count our blessings, they include:

A significant portfolio provided by previous friends of the Church who prepared us for challenging times.

A Pastor who has tech savvy and is willing to test and push her limits for change and adaptation.

A congregation of members and friends who have embraced our present limitations and supported the importance of Church family in many ways.

Noteworthy responses from the Church family include:

Acceptance and participation in the outdoor church services and other worship opportunities, either in person or on-line.

Individual members who have stepped up for sermons and task assignments required for the outdoor services, as well as administration.

A stewardship support program which has essentially kept us close to our original budget.

We remain dedicated to the concept that our Church should be a Community of Faith and that:

We believe there is reinforcement of personal faith through community worship.

We believe that community action strengthens the impact of our service to neighbors.

We believe that the test for a 'faith community' is that it functions like a community.

We believe that all of Arnold Mills benefits from a Christian 'anchor' in its midst.

We welcome the participation of all lay people to achieve this Christian Community!

Keith Johnson, Chair

Report of Trustees

Parsonage Care - This year the parsonage has had repairs and painting completed on two bedrooms, the house and the garage. The landscaping around the house has been trimmed back, smoke alarm batteries replaced, property has been sprayed for insect control, and the septic system has been checked on. Still on our to-do list are changing the water filters, adding a closet door in the pastor's study, and coordinating the keying of all the door locks.

Bequests - Contributions in the amount of \$650 were received in honor of Rob Arnold. We have been notified of a bequest coming from the estate of Lucille Martin, but it has not yet been received.

Withdrawals for Operating Expenses: \$15,000 was withdrawn in December of 2019 to be used for operating expenses in 2020. \$30,000 was withdrawn in 2020 to be used for repairs and painting of the church and parsonage but that does not fall under operating expenses.

Trustee's Completed Tasks 2019

1. Dehumidifier serviced
2. Boiler room & Cargill Hall new light fixtures installed
3. Fire extinguishers inspected/serviced
4. Boiler serviced and repairs made as needed
5. Repaving of church/parsonage parking lots bids initiated
6. Speaker system for Cargill hall is being investigated
7. Painting estimates for the parsonage and church are being collected
8. Insect annual spraying completed
9. Gutters scheduled for clean out
10. Parsonage: 2 rooms to be painted this window, kitchen window caulked, and a "watch" is on the laundry room leak
11. 2 laptops purchased for both church offices
12. Folding machine is on the blink and under investigation
13. Elevated toilet seat installed in former men's bathroom
14. Updated street sign with new pastor information
15. Former minister list updated in vestibule to add Pastor Lynn's name
16. RISE inspected parsonage and rendered favorable rating
17. Office AC's serviced
18. Elevator passed state inspection
19. Parsonage grounds cleaned up by trustees
20. Batteries replaced in all smoke detectors in the parsonage
21. Sump pump repaired in parsonage
22. Carpet runner on stairs in parsonage replaced
23. Trees around parsonage, scout cabin and church trimmed or cut down
24. Batter pads on AED replaced
25. Tenant moved out of parsonage leaving it immaculate
26. Tree limbs fell on scout cabin-insurance claims, contractor repairs managed
27. Clergy and Laity Workshop attended by 3 members
28. Visible address numbers placed on church and parsonage
29. Basement toilet overflow managed
30. Camera system installed at side entrance

Christian Education Committee Report

The 2019-2020 church school year began with Rally Day on September 8, 2019. We continued with the PowerXpress rotational workshop curriculum for Kindergarten through grade 6. The workshops included: Art, Cooking, Games, Science, Storytelling, and Video. The pre-school class continued with the Hands-On-Curriculum and the middle/high school class worked with a teacher created curriculum. We once again offered nurse/toddler care for children under the age of three.

Due to the pandemic, in person church school was suspended in mid-March. On March 18th, a letter was sent home to church school families that outlined the curriculum they were currently working on and a list of websites and videos they could access to continue working on the lessons they would have been learning in person. In addition to that, Pastor Arlene established a weekly children's time via Zoom.

We are currently waiting for in-person church school to resume in mid-October. The plan is for a one-room schoolhouse type of classroom to start. This was based on a survey that showed only about 6 children were planning on attending.

The current Christian Education Committee consists of Sarah Gillespie, Stacey Johnson, Kerri McMahon, and Lee Ann Cotta.

Respectfully Submitted, Lee Ann Cotta; Christian Ed Chair

2020 Staff Parish Relations Committee Report

The Staff Parish Relations Committee met several times throughout the year as needed and confidentially addressed church member concerns as they arose. Due to the pandemic and the need for keeping our employees safe, we opted for having our pastor, office manager, and music director work from home. Pastor Arlene and Joey our Choir director along with his wife put together meaningful worship services for the congregation until our return to in-person outdoor worship. We were able to keep our custodian working inside the building safely since he would be the only one present. This past year we welcomed Christopher Ferretti as our committee's youth representative. Current committee members are Sandy Angell, Brandon Bell, Lee Ann Cotta, Joyce Fox, Anne Hetherington, and Stacey Johnson.

Respectfully submitted,

Stacey Johnson and Lee Ann Cotta; SPRC Co-Chairs

SPRC Recommendation for 2021 Pastoral Compensation

| | |
|---------------------------|----------|
| Cash Salary | \$59,275 |
| Reimbursable Expenses | \$3,312 |
| Household Exclusion (IRS) | \$3,500 |

Report for Conference from Worship

As I look back to my 2019 report, I could not have anticipated the challenges that lay ahead. But in addition to the challenges we have been facing, there have been bright spots. The Christmas Eve service for children (Pre-Covid-19) was creative and interactive. The impromptu Christmas play was new to this church and it took a while for everyone to feel comfortable with it. I look forward to the opportunity to have this service again.

Our Lenten preparations were particularly meaningful as we “put ourselves in the frame of Lent”. We used picture frames of various designs to highlight that we need to put ourselves in the experience of Lent as preparation for Easter and not on the outside looking in from afar. Unfortunately, the church was closed due to COVID before the Lenten Season was completed.

I want to acknowledge Pastor Arlene and our music director, Joey Mazarella for their nimble response in shifting from services in our sanctuary to worship and music on-line. They did not miss a beat. As the weather warmed, we moved to holding our services outside. How fortunate that we at Arnold Mills UMC have a large front lawn on which to worship. The adaptability that our church has demonstrated will hold us in good stead as we move forward with our plans to hold our worship services inside. I envision that on-line services and/or outside services will be part of our future and we will be prepared to serve all our church members regardless of their preferred method of worship.

Although some of our Church Members are not yet able to be with us for worship, those who can attend have been generous with their time to help maintain the smooth running of services. Thanks to them.

As with many churches, our Choir has been unable to sing together, but we have maintained our music program through the use of soloists with much support from our Director, Joey, and look forward to the day when we will all be back singing together.

We pray that all our family and friends stay healthy and safe as we move through the challenges of Covid-19 together.

Members of the Worship and Music Committee

| | |
|--------------------------------|----------------|
| Chair and Choir Representative | Pam Thurlow |
| Music Director | Joey Mazarella |
| Acolyte Coordinator | Stacy Johnson |
| Liturgist Coordinator | Rebekah Puleo |
| Altar Flower Coordinator | Sharon Bizier |

Arnold Mills United Methodist Church
Missions, Outreach and Social Concerns Committee
2020 Charge Conference Report

The members of the Missions and Social Concerns Committee for 2020 continue to be actively involved in a variety of programs and activities that support and enrich our community locally, regionally, nationally and internationally. AMUMC members provide support for specific mission's projects throughout the year. The members of the Committee view ourselves as organizers of the missions and outreach efforts of AMUMC, but our entire congregation is the Missions and Social Concerns Committee.

The ongoing health crisis has caused adjustments to a variety of our mission's activities and programs. Those that could be conducted or modified were implemented with those changes as necessary and appropriate.

Activities and Programs:

Adopt-a-Family Christmas Presents

Our annual Christmas present campaign provided for 64 presents for 10 children and their parents in the Northern RI area. All of the Christmas ornaments will be selected, and the presents will be purchased, wrapped and delivered to the Adopt-A-Family center in Woonsocket. **Due to the ongoing health care concerns the Adopt-a-Family Agency has cancelled the program for 2020. However, other organizations are exploring providing some of those services. We will keep AMUMC members informed of any opportunities to provide holiday gifts for local children and their families.**

Cintas Clothing Donations: 2010 - Present

Members of AMUMC have been delivering donated clothing twice monthly to the St. James Episcopal Church Clothing Closet and the Community Care Alliance, both in Woonsocket, for distribution to needy families in Northern Rhode Island. **The program was suspended due to the health care concerns and we hope that it will resume when appropriate safety protocols can be developed and implemented.**

Easter Baskets

For the past several years, we have provided 40+ Easter baskets to the children of the Woonsocket Shelter. The assembly of the baskets has been shared by the Girls Scouts and the children of our church school program. **Unfortunately, the program was suspended due to the health care concerns. We are hopeful it can resume in 2021.**

Franklin Farm Garden - 2007 - Present

Since 2007 volunteers have raised almost **400,000 pounds of fresh vegetables** for distribution to the RI Community Food Bank (over 240,000 pounds) and local soup kitchens and food pantries in Northern RI. Over 30 volunteers from AMUMC have worked in the garden. **After consultation with the RI Department of Health, safety protocols were developed that were approved by the RIDH, RICFB and Cumberland Town officials that allowed for the continuation of the vegetable growing and donation program. Unfortunately, the vegetable stand had to be closed due to health concerns.**

Habitat for Humanity

For the last several years volunteers have worked with the West Bay & Northern R.I. Chapter of the Habitat for Humanity. We usually work on the 2nd Saturday of the month from 8:30 am to 3.30 pm. The volunteers completed a single-family home in Woonsocket in August 2020, and we are looking forward to the next project when it is announced.

HAPPY Baskets

Since 2011 AMUMC members have participated in the HAPPY Basket program which provides food and Christmas presents for needy families in Cumberland. Last year's collection was taken in November and December and \$734 was delivered to the HAPPY Basket program along with over 100 pounds of boxed and canned goods. We are hopeful that the program will continue for 2020.

Soup Kitchen Meals – 2011- Present

AMUMC provides one lunch a month to needy families and individuals at an inner-city location. We feed over 100 meals during this luncheon and are now packing brown bag meals "to go" for evening sustenance. This is a year-round program and coordinated by local churches, business and individuals for the City of Woonsocket.

The Woonsocket Shelter Donations: 2001 - Present

The Woonsocket Shelter is open 24 hours a day, 365 days per year, providing housing and independent living skill training for nearly 80 persons per night through the shelter and six emergency apartments. In the hallway by the display case there are baskets that are used to collect items that are needed by the residents such as food, school or personal care supplies. Over the years we have donated personal care items, bedding supplies and occasionally furniture. Since January of his year we have donated significant numbers of boxed and canned foods and personal care items and linens to the Shelter.

Respectfully submitted,

Chip Thurlow,

Chairperson, AMUMC Missions and Social Concerns Committee